

**CITY OF CARROLLTON  
COUNCIL MEETING  
CITY HALL**

**AUGUST 9, 2021  
7:00 P.M.**

**PRESENT:**

**MAYOR: ROBB ADAMS**

**COUNCIL: KEVIN CRAIG  
JEFF DICKOW  
HAYLEY FRANKLIN  
DOUG HILL  
DWIGHT LOUDEN**

**ATTORNEY FOR CITY: JAKE THOMPSON**

**CITY CLERK-TREASURER: MELINDA WRIGHT-MOORE**

**POLICE CHIEF: MIKE WILLHOITE**

**FIRE CHIEF: MIKE TERRELL**

**PUBLIC WORKS SUPV: RON KNIGHT**

**CARROLLTON UTILITIES: BILL OSBORNE**

**CODE ENFORCEMENT: ROBERT HOFMANN**

**CCCDC DIRECTOR: SHELBY MILES**

**MAIN ST. DIRECTOR: SAM BURGESS**

**TOURISM: MISTY WHEELER**

**PRESS: OLIVIA GENNARO/ THE NEWS DEMOCRAT**

**ABSENT: COUNCILMAN MIKE GORDON**

**CALL TO ORDER:**

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:02 P.M. BY MAYOR ADAMS. COUNCILMAN LOUDEN OFFERED THE INVOCATION. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE.

**RECOGNITION OF GUESTS:**

TERRY ROACH, UTILITY ENGINEER AT CARROLLTON UTILITIES  
BILL WELTY, CARROLLTON UTILITIES COMMISSION

**APPROVAL OF MINUTES: REGULAR MEETING: 07/26/2021**

THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE REGULAR MEETING OF 07/26/2021.

**AYES 5 NAYS 0**

**APPROVAL OF FINANCIAL STATEMENT**

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN HILL AND DULY CARRIED TO APPROVE THE FINANCIAL STATEMENT.

**AYES 5 NAYS 0**

**APPROVAL OF ACCOUNTS PAID/PAYABLE 07/28/2021 - 08/10/2021**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 07/28/2021 THROUGH 08/10/2021.**

**AYES 5 NAYS 0**

**MUNICIPAL ORDER 2021-03: UPDATING POLICIES AND PROCEDURES**

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ MUNICIPAL ORDER #2021-03.

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO ADOPT MUNICIPAL ORDER #2021-03: UPDATING POLICIES AND PROCEDURES.**

**AYES 5 NAYS 0**

**RESOLUTION #2021-11: AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH RYAN HERMAN FOR GIS MAPPING SERVICES**

ROBERT HOFMANN, CODE ENFORCEMENT, SAID MR. HERMAN WOULD BE HELPING THE CITY TO DEFINE THE GIS MAPPING LINES AND WOULD NOT CHANGE ANY ZONING AREAS.

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ THE RESOLUTION.

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO ADOPT RESOLUTION #2021-11: AUTHORIZING MAYOR TO ENTER INTO CONTRACT WITH RYAN HERMAN FOR GIS MAPPING SERVICES.**

**AYES 5 NAYS 0**

**DISCUSSION/ CONSIDER/APPROVE ON OPENING A CHECKING ACCOUNT FOR THE AMERICAN RELIEF PLAN ACT FUNDING**

MAYOR ADAMS SAID A FEW MONTHS AGO HE TOLD COUNCIL ABOUT THE AMERICAN RELIEF PLAN ACT TOTALING \$1.9 TRILLION IN FEDERAL FUNDING. THE FUNDING HAS BEEN RELEASED TO DLG AND THE 60 DAY COMMENT PERIOD HAS CLOSED. DLG HAS DISCLOSED THE GUIDELINES ON HOW THE ARPA FUNDS CAN BE USED AND THE FINAL FUNDING AMOUNTS. THE CITY WILL BE RECEIVING TWO PAYMENTS IN THE AMOUNT OF \$489,551 TOTALING \$979,102. MAYOR ADAMS HAS HAD SEVERAL CONVERSATIONS WITH KLC AND NKADD ON HOW THE ARPA FUNDS CAN BE SPENT. THE ARPA FUNDS CAN ONLY BE SPENT ON THE FOLLOWING: GIVING A LOCAL STIMULUS PAYMENT TO THE CITY'S RESIDENTS; A STIMULUS PAYMENT TO LOCAL BUSINESSES; INVESTMENTS IN PARKS, PUBLIC PLAZAS, AND OTHER PUBLIC OUTDOOR RECREATION SPACES; PREMIUM PAY FOR ESSENTIAL WORKERS; INVEST IN WATER, SEWER, OR BROADBAND INFRASTRUCTURES; LOST IN PUBLIC SECTOR REVENUE; AND BRING BACK EMPLOYEES WHO WERE LAID OFF. THE DLG HAS SUGGESTED CITIES SHOULD OPEN A SEPARATE CHECKING ACCOUNT FOR THE ARPA FUNDING DUE TO TRACKING AND REPORTING REASONS. MAYOR ADAMS RECOMMENDED COUNCIL TO ACCEPT DLG'S RECOMMENDATION TO OPEN A SEPARATE CHECKING ACCOUNT FOR THE ARPA FUNDING.

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT DLG'S RECOMMENDATION TO OPEN A SEPARATE CHECKING ACCOUNT FOR THE ARPA FUNDING.**

**AYES 5 NAYS 0**

**ARPA MONEY PROPOSAL**

MAYOR ADAMS SAID INSTEAD OF USING THE \$200,000 OF BUDGETED MONEY FOR THE NEW BATHROOMS AT POINT PARK THE CITY CAN USE ARPA FUNDS. OVER THE PAST FEW YEARS THE CITY HAS UPDATED ALL THE PLAYGROUND EQUIPMENT EXCEPT ONE PIECE AT POINT PARK. THIS PARTICULAR PIECE OF EQUIPMENT NEEDS TO BE REPLACED PER THE KLC RISK ASSESSMENT. MAYOR ADAMS SAID THIS WOULD BE THE PERFECT OPPORTUNITY TO UPDATE THIS PIECE OF PLAYGROUND EQUIPMENT USING \$25,000 OF ARPA FUNDS. MAYOR ADAMS SAID THE CARROLL/CARROLLTON TOURISM REVENUE TOOK A HARD HIT DURING THE COVID 19 PANDEMIC. MAYOR ADAMS SUGGESTED GIVING CARROLL/CARROLLTON TOURISM \$75,000 OF THE ARPA FUNDS. MAYOR ADAMS HAS SPOKE WITH RONNIE KNIGHT, PUBLIC WORKS SUPERVISOR, AND BILL OSBORNE, UTILITIES SUPERVISOR, ABOUT WHICH STORM DRAINS NEED TO BE REPAIRED. COUNCILMAN LOUDEN SAID MAYOR ADAMS HAD GOOD IDEAS BUT WANTS TO SEE WHAT THE BID IS FIRST ON THE BATHROOM AT POINT PARK. MAYOR ADAMS SAID HE WAS JUST OFFERING COUNCIL SUGGESTS ON HOW TO USE THE ARPA COULD BE USED SINCE THERE ARE GUIDELINES. NOTHING NEEDS TO BE DECIDE ON TONIGHT EXPECT MAYOR ADAMS WOULD LIKE COUNCIL TO GO AHEAD AND APPROVE THE \$75,000 FOR TOURISM.

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO APPROVE MAYOR TO AWARD CARROLL/CARROLLTON TOURISM \$75,000 OF THE ARPA FUNDS.**

**AYES 4 NAYS 0**

**COUNCILMAN CRAIG LEFT THE COUNCIL CHAMBER.**

**UNFINISHED BUSINESS**

**AIR CONDITIONING IN MEN'S BATHHOUSE AT CAMPGROUND**

MAYOR ADAMS SAID HE GOT A SECOND AND THIRD OPINION ON THE AIR CONDITIONING UNIT IN THE MEN'S BATHHOUSE AT THE CAMPGROUND. BOTH COMPANIES SAID THE FUSE ON THE MOTHERBOARD IS OBSOLETE. MAYOR ADAMS SAID THE AIR CONDITIONING UNIT NEEDS TO BE REPLACED. MAYOR ADAMS READ THE THREE QUOTES FROM THE HVACS COMPANIES: CHAD CARSON HEATING & COOLING \$4,895 FOR A 2 TON BRYANT MINI SPLIT HEAT PUMP WITH 1 YEAR PARTS AND LABOR WARRANTY; STEINHARDT HEATING & AIR CONDITIONING \$4,885 FOR A 2 TON CARRIER MINI SPLIT HEAT PUMP WITH 10 YEAR PARTS AND COMPRESSOR WARRANTY, 3 YEAR STEINHARDT LABOR WARRANTY, AND 1 YEAR STEINHARDT COMFORT SHIELD MAINTENANCE PROGRAM; GREEN TECHS \$5,175 FOR A 2 TON CARRIER MINI SPLIT HEAT PUMP WITH 1 YEAR PARTS AND LABOR WARRANTY AND 5 YEAR COMPRESSOR WARRANTY.

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT THE QUOTE FROM STEINHARDT HEATING & AIR CONDITIONING IN THE AMOUNT OF \$4,885 TO REPLACE THE AIR CONDITIONING UNIT IN THE MEN'S BATHHOUSE AT THE CAMPGROUND.**

**AYES 5 NAYS 0**

**POINT PARK BATHROOMS**

MAYOR ADAMS SAID HE SIGNED AN AGREEMENT WITH MEFFORD CONTRACTING FOR ARCHITECTURAL SERVICES FOR THE RESTROOM EXPANSION AT POINT PARK.

**NEW BUSINESS**

**BENEFIT TIME**

MAYOR ADAMS SAID THERE IS A NEW EMPLOYEE IN DISPATCH THAT HAS TESTED POSITIVE FOR COVID-19 AND HAS BEEN VACCINATED. THIS EMPLOYEE IS STILL IN THEIR INTRODUCTORY PERIOD AND IS UNABLE TO USE ANY BENEFIT TIME FOR THE FIRST 6 MONTHS OF EMPLOYMENT PER THE PERSONAL POLICY. MAYOR ADAMS RECOMMENDED COUNCIL TO ALLOW THIS EMPLOYEE TO USE BENEFIT TIME WHILE OFF WORK FROM TESTING POSITIVE FOR COVID-19.

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT MAYOR ADAMS' RECOMMENDATION TO ALLOW THE NEW EMPLOYEE IN DISPATCH TO USE THEIR BENEFIT TIME.**

AYES                      5                      NAYS                      0

**CD RATES**

MAYOR ADAMS SAID THE \$100,000 CD AT FAMERS BANK OF MILTON MATURED LAST WEEK. AFTER CHECKING THE CD RATES AT CARROLLTON FEDERAL .45%; FIRST NATIONAL BANK .50%; AND FAMERS BANK OF MILTON .50%. MAYOR ADAMS ROLLED THE CD OVER AT FAMERS BANK OF MILTON.

**MUNICIPAL ORDER 2021-04: UPDATING POLICIES AND PROCEDURES**

ATTORNEY FOR THE CITY, JAKE THOMPSON, READ MUNICIPAL ORDER #2021-04.

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO ADOPT MUNICIPAL ORDER #2021-04: UPDATING POLICIES AND PROCEDURES.**

AYES                      5                      NAYS                      0

**ABATEMENT**

MAYOR ADAMS SAID THE CODE ENFORCEMENT BOARD HAS ONE RECOMMENDATION FROM TODAY'S MEETING TO ABATE THE PROPERTY LOCATED AT 1106 6<sup>th</sup> STREET. THE PROPERTY WAS CITED FOR OVERGROWN GRASS AND WEEDS.

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ACCEPT THE CODE ENFORCEMENT BOARD'S RECOMMENDATION FOR ABATEMENT OF 1106 6<sup>th</sup> STREET.**

AYES                      5                      NAYS                      0

**FORECLOSURE**

MAYOR ADAMS SAID THE PROPERTY OWNER OF 1106 6<sup>th</sup> STREET LIVES IN FLORIDA AND IS NOT TAKING CARE OF THE PROPERTY. FROM TODAY'S MEETING THE CODE ENFORCEMENT BOARD RECOMMENDS FORECLOSING ON THIS PROPERTY.

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ACCEPT THE CODE ENFORCEMENT BOARD'S RECOMMENDATION FOR FORECLOSURE OF 1106 6<sup>th</sup> STREET.**

AYES                      5                      NAYS                      0

**CAMPGROUND**

MAYOR ADAMS SAID A FEW MONTHS AGO COUNCILMAN GORDON MADE A LIST OF ITEMS THAT NEEDED TO BE DONE AT THE CAMPGROUND. PUBLIC WORKS HAS COMPLETED THE ENTIRE LIST EXCEPT THE HUGE PAINTING JOB. MAYOR ADAMS SAID HE HAS A QUOTE FROM WILSON BUILDERS, INC IN THE AMOUNT OF \$7,500 FOR LABOR ONLY FOR ONE COAT OF PAINT ON THE FENCE AND THE CEILING AT THE PICNIC SHELTER AND ONE COAT OF STAIN ON THE SPINDLES AND HAND RAIL AROUND THE BATH HOUSE AT THE CAMPGROUND. MAYOR ADAMS ALSO HAS A QUOTE FOR THE PAINT AND STAIN FROM MCNEAL’S IN THE AMOUNT OF \$1,096.77. THE TWO QUOTES TOTAL \$8,596.77.

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN DICKOW AND DULY CARRIED TO ACCEPT THE QUOTE FROM WILSON BUILDERS, INC TO PAINT AT THE CAMPGROUND AND FOR LABOR AND MATERIALS NOT TO EXCEED \$9,000.00.**

**AYES    5    NAYS    0**

**DEPARTMENT REPORTS:**

**A. PUBLIC WORKS** – RON KNIGHT, PUBLIC WORKS SUPERVISOR, SAID THE BACKHOE IS DOWN AND PUBLIC WORKS IS WORKING ON PICKING UP LIMBS.

**B. UTILITIES** – BILL OSBORNE, UTILITIES SUPERVISOR, SAID THE BIDS FOR THE 20/20 GAS PROJECT WERE OPENED LAST WEEK. THE LOWEST BIDDER IS BEING EVALUATED AND NO DECISION HAS BEEN MADE ON AWARDING THE BID AT THIS TIME. CCCDC IS LEADING A PROJECT WITH THE USGS AND LOCAL INDUSTRY TO EVALUATE THE GROUNDWATER. THIS WILL BE THE THIRD TIME IN THE PAST 25 YEARS THAT A STUDY OF THIS NATURE HAS BEEN CONDUCTED. CARROLLTON UTILITIES HAS AGREED TO PARTICIPATE FINANCIALLY IN THE PROJECT. CARROLLTON UTILITIES IS WORKING ON SEVERAL PROJECTS ACROSS THE SERVICE TERRITORY TO PROVIDE SERVICE TO NEW INDUSTRIAL CUSTOMERS AND/OR TO PROVIDE DATA TO INDUSTRIAL PROSPECTS. MAYOR ADAMS ANNOUNCED BILL OSBORNE WILL BE RETIRING ON DECEMBER 31<sup>st</sup>, 2021.

**C. CCCDC** – SHELBY MILES, CCCDC DIRECTOR, SAID HE IS STILL WAITING ON THE TAP GRANT TO OPEN.

**D. TOURISM** – MISTY WHEELER, TOURISM DIRECTOR, WANTED TO THANK COUNCIL FOR THE ARPA FUNDING. THERE WILL BE 61 CRAFT VENDORS AT THE BANDS & BBQ EVENT THIS YEAR. THE BASS TOURNAMENT IS OCTOBER 9<sup>th</sup> AND 10<sup>th</sup>. THE CHAMBER OF COMMERCE IS STILL LOOKING FOR A DIRECTOR.

**E. POLICE DEPARTMENT** – MIKE WILLHOITE, POLICE CHIEF, WOULD LIKE TO WELCOME OFFICER SIEVERT AND SCHOOL RESOURCE OFFICER MUTCHLER TO THE CARROLLTON POLICE DEPARTMENT. DISPATCH IS SHORT 3 EMPLOYEES DUE TO MEDICAL REASONS.

**F. FIRE DEPARTMENT** – MIKE TERRELL, FIRE CHIEF, SAID AT THE CAP MEETING TODAY THE FIRE DEPARTMENT RECEIVED A \$5,100 GRANT TO BUY EQUIPMENT.

**G. CODE ENFORCEMENT** – ROBERT HOFMANN WANTED TO THANK MAYOR ADAMS, CLAY CABLE CEB, JIMMY SUPPLEE CEB, CITY PUBLIC WORKS, JOHN PROCTOR CARROLL COUNTY JAILER, AND 4 INMATES FOR ALL THEIR HELP WITH THE CITY CLEANUP DAY.

**H. CLERK –TREASURER** – NOTHING TO REPORT.

**I. MAIN STREET** – SAM BURGESS SAID TWO NEW BUSINESSES HAVE OPENED UP DOWNTOWN THE LEMON DROP BOUTIQUE AND THE WILLOW TREE. THE TEAM FROM

CARROLLTON WAL-MART IS THE WINNERS OF THE WATERMELON MANIA CONTEST. SEPTEMBER'S FIRST FRIDAY IS THE LAST ONE OF THE YEAR AND IS THE POTATO PEELING EVENT.

J. ATTORNEY - JAKE THOMPSON HAD NOTHING TO REPORT.

**MAYOR'S REPORTS**

NOTHING TO REPORT

**EXECUTIVE SESSION: PER KRS 61.810 (1) (B);(C); & (F):PROPERTY**

**ACQUISITION/DISPOSITION/LITIGATION/ APPOINTMENT, DISCIPLINE, OR DISMISSAL OF AN INDIVIDUAL CITY EMPLOYEE, AND/OR BOARD MEMBER, AND/OR COMMISSION MEMBER**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO GO INTO EXECUTIVE SESSION FOR DELIBERATION ON THE FUTURE ACQUISITION (OR SALE) OF REAL PROPERTY BY THE CITY PURSUANT TO KRS 61.810 (1)(B) BECAUSE PUBLICITY IS LIKELY TO AFFECT THE VALUE OF THE PROPERTY AND TO DISCUSS PROPOSED OR PENDING LITIGATION AGAINST ON BEHALF OF THE CITY PURSUANT TO KRS 61.810(1)(C) BECAUSE OF ATTORNEY CLIENT PRIVILEGE AND PURSUANT TO KRS 61.810(1)(F), TO GO INTO EXECUTIVE SESSION FOR DISCUSSIONS WHICH MIGHT LEAD TO THE APPOINTMENT, DISCIPLINE, OR DISMISSAL OF AN INDIVIDUAL CITY EMPLOYEE, AND/OR BOARD MEMBER, AND/OR COMMISSION MEMBER AT THE HOUR OF 8:39 P.M.**

**AYES 5 NAYS 0**

**BILL WELTY WAS CALLED IN TO THE EXECUTIVE SESSION AT 8:39 P.M.**

**THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO COME OUT OF EXECUTIVE SESSION AT THE HOUR OF 9:11 P.M.**

**AYES 5 NAYS 0**

MAYOR ADAMS RECOMMENDED COUNCIL TO ACCEPT CARROLLTON UTILITIES COMMISSION'S RECOMMENDATION TO APPOINT TERRY ROACH AS THE NEW GENERAL MANAGER OF CARROLLTON UTILITIES AS OF JANUARY 1, 2022.

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT CARROLLTON UTILITIES COMMISSION'S RECOMMENDATION TO APPOINT TERRY ROACH AS THE NEW GENERAL MANAGER OF CARROLLTON UTILITIES AS OF JANUARY 1, 2022.**

**AYES 5 NAYS 0**

**COMMENTS**

**COUNCILMAN CRAIG:** SAID THE DEMO DERBY WILL BE AT THE CARROLL COUNTY FAIRGROUNDS AUGUST 20<sup>th</sup> AND 21<sup>st</sup> .

**COUNCILWOMAN FRANKLIN:** SAID THAT ON AUGUST 26<sup>th</sup> , 2021 THE DRUG FREE PROGRAM WILL BE HELD AT THE CARROLL COUNTY PUBLIC LIBRARY AT 11:30 A.M. WITH LUNCH BEING PROVIDED.

**ADJOURNMENT**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE HOUR OF 9:13 P.M.**

**AYES**

**5**

**NAYS**

**0**

**ATTEST:**

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**ROBB W. ADAMS,  
MAYOR**

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**MELINDA WRIGHT-MOORE,  
CLERK-TREASURER**