

**CITY OF CARROLLTON  
COUNCIL MEETING  
CITY HALL**

**NOVEMBER 14, 2016  
7:00 P.M.**

**PRESENT**

**MAYOR: ROBB ADAMS**

**COUNCIL: KEVIN CRAIG  
HAYLEY FRANKLIN  
MIKE GORDON  
DWIGHT LOUDEN**

**TEEN COUNCIL: JENAH ROBERTS**

**ATTORNEY FOR CITY: AMY EVERSOLE**

**CITY CLERK-TREASURER: LEATHA GRIMES**

**PUBLIC WORKS SUPV.: RON KNIGHT**

**FIRE CHIEF: MIKE TERRELL**

**POLICE CHIEF: MIKE WILLHOITE**

**CODE ENFORCEMENT: JOHN WELCH**

**CCDC: GARY MATHIS**

**TOURISM: MISTY WHEELER**

**MAIN ST. DIRECTOR: SAM BURGESS**

**UTILITIES: BILL OSBORNE**

**PRESS: NEWS DEMOCRAT/KRISTIN BECK**

**ABSENT: COUNCILMAN DOUG HILL  
COUNCILMAN JEFF DICKOW**

**CALL TO ORDER**

THE MEETING WAS CALLED TO ORDER AT THE HOUR OF 7:02 P.M. BY MAYOR ADAMS. MAYOR ADAMS LED THE PLEDGE OF ALLEGIANCE. CHAPLAIN TIM POLLEY OFFERED THE INVOCATION.

**RECOGNITION OF GUESTS:**

JUNIOR WELCH

**APPROVAL OF MINUTES: SPECIAL MEETING: 10/25/2016**

THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE SPECIAL MEETING OF 10/25/16.

**AYES 4 NAYS 0**

**APPROVAL OF MINUTES: SPECIAL MEETING: 10/31/2016**

THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE SPECIAL MEETING OF 10/31/2016.

**AYES 4 NAYS 0**

**APPROVAL OF MINUTES: SPECIAL MEETING: 11/3/2016**

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO ACCEPT THE MINUTES AS PRESENTED FOR THE SPECIAL MEETING OF 11/3/2016.**

**AYES                              4                              NAYS                              0**

**BID OPENING FOR DEMOLITION OF BUILDING AT 110 COURT ST.**

ATTORNEY FOR THE CITY, AMY EVERSOLE, OPENED THE BIDS. THERE WERE FOUR BIDS RETURNED. THEY WERE AS FOLLOWS:

W&W FARMS	\$72,400
MARTIN EXCAVATING	\$65,000
ACM CONSTRUCTION, LLC	\$50,400
LINDSAY CONSTRUCTION	\$50,800/ASBESTOS ABATEMENT \$35,800/EPA WAIVER

THERE WAS SOME DISCUSSION ABOUT THE LOWER BID WITH EPA WAIVER. MAYOR ADAMS SAID IN THE PRE-BID MEETING THERE WAS AN EXPERT THERE WHO DID NOT BID BUT TOLD THEM THAT THE AMOUNT OF ASBESTOS PRESENT WOULD NOT HAVE TO BE ABATED. HE SAID YOU JUST HAD TO CONTACT SOMEONE IN THE EPA OFFICE AND GET A WAIVER. ALL THAT IS NECESSARY IS TO KEEP IT WET AND IT CAN BE MIXED IN WITH THE DIRT AND PLACED IN A LANDFILL. COUNCILMAN GORDON SAID HE THOUGHT WE SHOULD MAKE SURE THAT WE CAN GET A WAIVER. COUNCILMAN CRAIG SAID MAYBE THE MAYOR SHOULD CALL TO VERIFY, BUT THE MAYOR THOUGHT THAT SHOULD BE UP TO THE CONTRACTOR. COUNCILMAN LOUDEN SAID HE WOULD HAVE A PROBLEM AWARDED THE BID TO LINDSAY CONSTRUCTION BECAUSE HE FELT LIKE THE QUALITY OF WORK WAS NOT THERE WHEN HE DID THE FIREHOUSE STABILIZATION PROJECT. COUNCILMAN CRAIG SAID HE FELT LIKE THAT MIGHT HAVE BEEN AN ENGINEERING PROBLEM.

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO ACCEPT THE BID BY LINDSAY CONSTRUCTION FOR \$35,800 CONTINGENT ON BEING ABLE TO GET A WAIVER FROM THE EPA ON THE ASBESTOS ABATEMENT.**

**AYES                              3                              NAYS                              1 (LOUDEN)**

**MUNICIPAL ORDER 2016-02: APPROVING 2016 PERSONNEL POLICIES**

THE MAYOR EXPLAINED THAT THE CURRENT PERSONNEL POLICY WAS OUT-OF-DATE. THE KENTUCKY LEAGUE OF CITIES HUMAN RESOURCES DIRECTOR, ANDREA SHINDLEBOWER CAME DOWN AND WENT OVER THE POLICY WITH THE MAYOR AND CLERK-TREASURER, LEATHA GRIMES. AFTER MANY REVISIONS THIS DRAFT WAS FORWARDED TO EACH COUNCILMEMBER TWO WEEKS AGO FOR REVIEW. COUNCILMAN LOUDEN HAD SOME QUESTIONS AND SAID HE HAD FOUND SOME TYPOGRAPHICAL ERRORS. COUNCILMAN GORDON ALSO HAD SOME QUESTIONS. COUNCILWOMAN FRANKLIN DID NOT WANT TO TAKE UP A LOT OF TIME GOING OVER THE MANUAL AND SUGGESTED A SPECIAL MEETING. THE MAYOR SUGGESTED HAVING MS. SHINDLEBOWER ON A CONFERENCE CALL TO ANSWER ANY QUESTIONS DURING THE SPECIAL MEETING.

**THE MOTION WAS MADE BY COUNCILMAN FRANKLIN AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO HAVE A SPECIAL MEETING TO DISCUSS THE PROPOSED EMPLOYEE POLICY ON EITHER 11/21 AT 2:00 OR 11/23 AT 10:00 A.M. IF IT CAN BE ARRANGED WITH MS. SHINDLEBOWER.**

**AYES                              4                              NAYS                              0**

**OLD BUSINESS:**

MAYOR ADAMS SAID THE SIDEWALK PROJECT HAD STARTED.

HE ALSO SAID HE IS WORKING ON A PUNCHLIST AT THE DOWN ON MAIN STREET PROJECT. HE HAD RECEIVED AN EMAIL WITH THE LAST CHANGE ORDER AND FINAL PAYMENT REQUEST WHICH WILL NOT BE DONE UNTIL THE PUNCHLIST IS COMPLETED.

**DEPARTMENT REPORTS:**

**TEEN COUNCIL** – JENAH ROBERTS SAID THE ANNUAL FOOD DRIVE IS THIS WEEK. THE FIRST BOYS' BASKETBALL GAME IS 11/29 AND THE GIRLS' BASKETBALL GAME IS 11/30. THERE WILL BE A NEW FOOTBALL COACH ANNOUNCEMENT MADE FRIDAY.

**B. PUBLIC WORKS** – RON KNIGHT HAD NOTHING NEW TO REPORT. SAM BURGESS DID ASK A QUESTION REGARDING A SERIES OF LIGHTS NOT WORKING ON MAIN STREET. THE MAYOR SAID PUBLIC WORKS IS AWARE OF IT AND HAS BEEN WORKING ON IT WITH AN ELECTRICAL CONTRACTOR. IT HAS BEEN DISCOVERED THAT THERE IS AN ELECTRICAL PROBLEM IN THE UNDERGROUND WIRING. HE ALSO SAID THE LEAFER HAS STARTED RUNNING BUT THE CHIPPER IS DONE FOR THE YEAR.

**C. UTILITIES** – BILL OSBORNE, UTILITIES SUPERVISOR, SAID THEY DID THE STAKING OF THE NEW ADMINISTRATION BUILDING TODAY AND THERE SHOULD BE SOME DIRT MOVED SOON. THE GAS SERVICE IS DONE AT JCTC, AND THEY ARE BUILDING A REGULATOR STATION. THEY ARE STILL WAITING TO HEAR FROM THE MORGAN STANLEY PROJECT. HE ALSO SAID THEY HAD PURCHASED SOME USED EQUIPMENT FROM THE CITY OF FT. WAYNE, INDIANA THAT IS FAIRLY NEW. THEY WILL BE GOING UP THERE NEXT WEEK TO GET IT.

**D. CCCDC** – GARY MATHIS, CCCDC EXECUTIVE DIRECTOR, SAID HE IS WORKING ON ANOTHER ASSISTANCE TO FIREFIGHTER GRANT. IT IS FOR \$25,000 AND WOULD BE A 5% MATCHING GRANT. IT WOULD ADD EQUIPMENT TO THE EXTRACTION EQUIPMENT ALREADY PURCHASED AND WOULD ALSO INCLUDE TRAINING. HE JUST NEEDED APPROVAL FROM COUNCIL TO PROCEED.

**THE MOTION WAS MADE BY COUNCILMAN CRAIG AND SECONDED BY COUNCILMAN GORDON TO APPROVE THE PURSUIT OF THE \$25,000 ASSISTANCE TO FIREFIGHTER GRANT WITH 5% MATCHING FUNDS.**

**AYES                      4                      NAYS                      0**

COUNCILMAN CRAIG ASKED WHERE WE STOOD ON THE OTHER TWO GRANTS ON THE RIVERWALK. MR. MATHIS SAID THEY WERE READY TO GO. BUT COUNCIL DID NOT APPROVE THE AMERICAN ENGINEERING GROUP TO PROCEED ON THOSE TWO PROJECTS, JUST THE BOW BRIDGE PROJECT. COUNCIL ASKED HIM TO GET A COST ESTIMATE FROM THEM ON THE OTHER TWO PROJECTS.

**E. TOURISM** – MISTY WHEELER, TOURISM DIRECTOR SAID THE CHRISTMAS TOUR OF HOMES IS SET FOR 12/3 AND 12/4 FROM 1:00 - 6:00 P.M. THERE ARE 10 SITES TO TOUR. THE COST WILL BE \$10.00.

**F. POLICE DEPARTMENT** – CHIEF MIKE WILLHOITE, ANNOUNCED THAT POLICE OFFICER KYLE STEWART HAD RESIGNED WITH HIS LAST DAY BEING THIS FRIDAY, 11/18. SHOP WITH A COP HAS BEEN SET FOR 12/15.

**G. FIRE DEPARTMENT** – MIKE TERRELL, FIRE CHIEF, SAID THERE WERE 6 RUNS LAST MONTH. THERE HAVE BEEN 84 SO FAR THIS YEAR. CHIEF TERRELL SAID HE IS WORKING ON GETTING ABOUT 16 AIR PACKS REPLACED FOR FREE FROM HONEYWELL BECAUSE THERE HAS BEEN A RECALL. HE SAID THAT WOULD BE A SAVINGS OF \$6,000 EACH.

**H. CODE ENFORCEMENT** – JOHN WELCH SAID THE STROUD PROPERTY ON 7TH ST. IS DOWN. THE FREDERICK BUILDING ON 5TH STREET HAS A BRICK FACADE NOW BUT THERE IS STILL WORK TO DO. THE DANNY SNELLEN BUILDING IS DOWN AND GRASS HAS BEEN SOWN. THE MONTGOMERY RENTAL PROPERTY HAS BEEN PUT ON HOLD DUE TO TOMMY MONTGOMERY'S PASSING. A PUBLIC HEARING WAS HELD BY BOARD

OF ADJUSTMENTS REGARDING A CONDITIONAL USE PERMIT FOR NORTH KEY. THERE WAS NOT A QUORUM SO NO ACTION COULD BE TAKEN. THAT WILL BE TAKEN UP AT THE REGULAR MEETING ON 11/15. MR. WELCH ALSO SAID THAT IN CHANGING THE C2 DISTRICT MAP AMENDMENT COUNCIL MIGHT WANT TO INCLUDE SYCAMORE ST IN THAT AREA. THE MAYOR SAID THE AREA SHOULD BE HIGHLAND TO MAIN FROM 2ND TO 4TH STS. AND FROM HIGHLAND TO SYCAMORE ST AND 2ND TO 3RD.

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO INCLUDE THE FOLLOWING AREAS IN THE C2 MAP AMENDMENT: FROM HIGHLAND TO MAIN STREET, FROM 2ND TO 4TH AND FROM HIGHLAND TO SYCAMORE FROM 2ND TO 3RD.**

**AYES                      4                      NAYS                      0**

TIM GIVIDEN, WHO HAS BEEN THE NEW CODE ENFORCEMENT OFFICER SINCE OCTOBER 1ST, SAID HE HAS ADDRESSED 30 PROPERTIES WITH ABOUT HALF RESOLVED. THE MAYOR RODE WITH HIM TODAY AND THEY ADDED MORE PROPERTIES TO THE LIST. MAYOR ADAMS SAID EVERYTHING WAS GOING EXACTLY AS PLANNED.

**I. CLERK –TREASURER – NOTHING TO REPORT**

**J. MAIN STREET** – SAM BURGESS SAID HE WAS VERY PROUD THAT THE MAIN STREET PROGRAM RECEIVED THE 2016 COMMUNITY IMPACT AWARD AT THE CHAMBER BANQUET. THIS SATURDAY IS ANOTHER REASON TO BE THANKFUL. A GIFT BASKET WILL BE GIVEN AWAY. ALL BUSINESSES REPORTED THEY WERE VERY BUSY AT LAST WEEK'S OPEN HOUSE. THE SATURDAY AFTER THANKSGIVING, 11/26, WILL BE A CHRISTMAS CAROL. THERE WILL BE A PARADE AT NOON, A CRAFT TENT, AND SANTA WILL BE ARRIVING AND BE AVAILABLE FOR PHOTOS WITH PROCEEDS GOING TO SHOP WITH A COP.

**K. ATTORNEY - NOTHING TO REPORT.**

**MAYOR'S REPORTS**

THE MAYOR READ OFFICER KYLE STEWART'S RESIGNATION.

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO ACCEPT OFFICER STEWART'S RESIGNATION.**

**AYES                      4                      NAYS                      0**

MAYOR ADAMS ALSO SAID THAT THERE ARE NOW TWO POSITIONS OPEN IN THE POLICE DEPARTMENT. THEY HAVE BEEN ADVERTISED AND APPLICATIONS HAVE BEEN RECEIVED. BUT HE SAID IT HAS COME TO THE POINT THAT THE CITY PROBABLY IS GOING TO HAVE TO REVISE ITS PAY SCALE SO THAT THE ENTRY LEVEL PAY IS MORE COMPETITIVE WITH THE SURROUNDING AREAS. HE THOUGHT THAT PROBABLY A \$4,000-\$5,000 ACROSS THE BOARD PAY RAISE FOR THE POLICE DEPARTMENT WILL PROBABLY BE NEEDED. HE WAS JUST GIVING COUNCIL SOME ADVANCE NOTICE. ASSISTANT POLICE CHIEF, TIM MITCHELL, IS CURRENTLY WORKING ON A SPREADSHEET SHOWING SALARIES IN THE SURROUNDING AREA. HE WILL BE BRINGING THIS TO COUNCIL IN THE NEAR FUTURE.

COUNCILMAN LOUDEN ASKED MAYOR ADAMS IF THERE HAD BEEN ANY WORD FROM CALIFORNIA ON THE LITIGATION WITH THE COMPANY THAT HAD HANDLED THE CAMPGROUND CREDIT CARD RECEIPTS. MAYOR ADAMS SAID YES THAT COMPANY HAD SETTLED IN ARBITRATION. A PAYMENT PLAN HAS BEEN SET UP AND WE ARE CURRENTLY AWAITING THE FIRST PAYMENT FOR NOVEMBER.

THE MAYOR ALSO ANNOUNCED THAT THE ANNUAL EMPLOYEE RECOGNITION/CHRISTMAS PITCH-IN DINNER WILL BE 12/15 WITH THE MEETING BEGINNING AT 11:30 AND DINNER TO FOLLOW. A SIGN-UP SHEET IS IN THE ADMIN. DEPT.

**EXECUTIVE SESSION: PER KRS 61.810: PROPERTY ACQUISITION/DISPOSITION/  
LITIGATION**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO GO INTO EXECUTIVE SESSION TO DISCUSS DISPOSITION OF PROPERTY ON BEHALF OF THE CITY PURSUANT TO KRS 61.810(1) (b) BECAUSE PUBLICITY WOULD BE LIKELY TO AFFECT THE VALUE OF THE PROPERTY AT THE HOUR OF 8:15 P.M.**

**AYES                      4                      NAYS                      0**

**THE MOTION WAS MADE BY COUNCILWOMAN FRANKLIN AND SECONDED BY COUNCILMAN LOUDEN AND DULY CARRIED TO RETURN FROM EXECUTIVE SESSION AT THE HOUR OF 8:30 P.M.**

**AYES                      4                      NAYS                      0**

NO ACTION WAS TAKEN.

**APPROVAL OF FINANCIAL STATEMENT**

**THE MOTION WAS MADE BY COUNCILMAN GORDON AND SECONDED BY COUNCILMAN CRAIG AND DULY CARRIED TO APPROVE THE FINANCIAL STATEMENT.**

**AYES                      4                      NAYS                      0**

**APPROVAL OF ACCOUNTS PAID/PAYABLE 10/27/16 –11/15/16**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILWOMAN FRANKLIN AND DULY CARRIED TO APPROVE THE ACCOUNTS PAID/PAYABLE 10/27/16 THROUGH 11/15/16.**

**AYES                      4                      NAYS                      0**

**COMMENTS:**

**COUNCILWOMAN FRANKLIN: THANKED EVERYONE WHO HAD BEEN COMING TO THE CHAMPIONS EVENTS. THE NEXT MEETING WILL BE 12/15 AT 11:30 AT THE CARROLL CO. PUBLIC LIBRARY.**

**ADJOURNMENT**

**THE MOTION WAS MADE BY COUNCILMAN LOUDEN AND SECONDED BY COUNCILMAN GORDON AND DULY CARRIED TO STAND IN ADJOURNMENT AT THE HOUR OF 8:35 P.M.**

**AYES                      4                      NAYS                      0**

**ATTEST:**

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**ROBB W. ADAMS, MAYOR**

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**LEATHA S. GRIMES, CITY CLERK-TREASURER**